

Complete Mandated Reporter Training Online



- 1) [Register with iLookOut](#)
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Note: Mandated Reporter training is also offered in person. [Mandated Reporter Trainer Contact Info](#)

1) Register with iLookOut

Step 1: Open the [iLookOut website](https://www.ilookoutmaine.org/login) at <https://www.ilookoutmaine.org/login>

Step 2: If you have an account, skip to [2\) Registration for Core \(3-hour\) Training](#) below

If you need to register, select *Register*

Step 3: Scroll to the bottom and select *Maine Mandated Reporters*

then select *Register*

Step 4: Confirm selection for *Maine Mandated Reporters (English)* and select *Yes*

Step 5: Provide your *First Name, Last Name, and Email* then *Submit*

Step 6: Check your email for a confirmation. From there you can set your password and your account will be ready to use.

2) Register for Core (3-hour) Training

Step 1: Open the [iLookOut website](https://www.ilookoutmaine.org/login) at <https://www.ilookoutmaine.org/login>

Step 2: Under *Returning Users* enter your email and password and select *Login*

Step 3: Review the *Summary Explanation of Research* and answer the following questions:

Do you agree to participate? Select Yes to continue

Are you willing to be contacted for future research projects? **Select Yes or No**

Have you ever had any training about child abuse? **Select Yes or No**

What is your gender? **Select Male, Female, Gender non-confirming, or other**

What is your ethnicity? **Select Hispanic or Latino or Non-Hispanic or Latino**

What is your race? Check as many boxes as applicable: **American Indian or Alaska Native, Black or African American, Native Hawaiian or Pacific Islander, White/Caucasian, Asian, Other**

How old are you? **Select your age range: Less than 18, 18-29, 30-44, More than 44**

How religious would you say you are? **Select Extremely unreligious, Unreligious, Somewhat unreligious, Neutral, Somewhat religious, Religious, Extremely religious, Prefer not to answer**

What is your marital status? **Select Single, Married or cohabitating, Separated or divorced, Widowed**

Are you a parent/guardian of a child? **Select Yes or No**

If Yes, How old is your youngest child? **Select 5 years old or younger, 6-17 years old, Older than 17 years**

What is your highest level of education? **Select 8th Grade, High School Diploma/GED, CDA, Associate's Degree, Bachelor's Degree, Graduate degree and/or beyond, No Formal Education**

Do you have any formal training in early childhood education? **Select Yes or No**

Which of the following best describes your primary job responsibilities? **Select Assistant Director, Admin, Teacher, Teacher's Aide, Volunteer, Intern, Cook, Maintenance, Administrator/Hands-On/Support**

Are you a program owner or director? **Select Yes or No**

If Yes, indicate the number of children currently enrolled in your program: **0-5, 6-10, 11-25, More than 25**

On what basis are you currently employed? **Select Volunteer, Paid Full-Time, Paid Part-Time, Paid Seasonal, Paid Substitute**

Including this year, how many years have you worked as a child care provider? **Select Less than 1, 1-2, 3-5, 6-10, 11-15, More than 15**

Including this year, how many years have you worked at your current workplace? **Select Less than 1, 1-2, 3-5, 6-10, 11-15, More than 15**

License number of the child care program where you work or volunteer? **Enter your licensed number or if you don't yet have a license number enter 55555**

Program Name? **Enter name of the child care program you work at or enter TBD (to be determined)**

In what type of area is your program located? *Select Rural, Suburban, Urban, Unknown*

In what type of program do you work or volunteer? *Select Family Child Care or Center/Facility*

What is your current program capacity? *Select Less than 10 children, 11-25 children, 26 or more children*

In your work as a child care provider, how many times have you reported a case of suspected abuse? *Type in the number of times or enter 0 if you have never reported a case of suspected abuse*

Step 4: Select *Click HERE to submit this Registration* 

Step 5: When you see *Registration Complete*, select *Back to Home* 

3) Complete Core (3-hour) Training

Step 1: From your [iLookOut Home page](#), select *Core (3-hours) Training* 

Step 2: Select the red arrow to begin the training 

Step 2: When you finish an activity, select *Next* 

Note: Your training progress will be saved. You can stop and return to complete the training later.

4) Download Training Certificate

Step 1: Once you have completed the training, from your [iLookOut Home page](#), select *Certificates* to view and save your Training Certificate



Note: Your Mandated Reporter Training Certificate will be valid for 4 years.