



Coastal Enterprises

# DIRECTOR OF ACCOUNTING

Now more than ever, you can help build a strong and inclusive economy by being part of a team that is expanding small business opportunities in Maine.



## ABOUT THE POSITION

*We are looking for our next Director of Accounting, to be based out of our headquarters in Brunswick, ME.*

You will:

- lead CEI's Accounting Department, providing management and oversight;
- ensure that appropriate systems and industry best practices are in place to effectively maintain accounting and financial management and internal controls;
- ensure timely period closes and the production of financial statements;
- oversee the day-to-day financial and accounting operations and internal controls;
- help your team grow by providing coaching and mentoring and identifying training needs;
- oversee all technology usage and implementation in the department; and
- manage reports to external stakeholders and ensure legal and regulatory compliance.

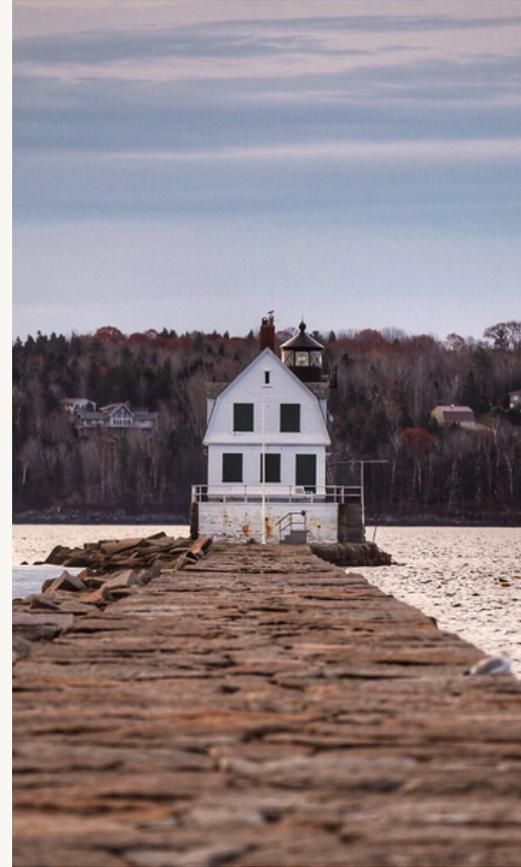
This is a full-time position with excellent benefits and a salary range of \$100,000 - \$125,000

**CEI's mission** is to build a just, vibrant, and climate-resilient future for people and communities in Maine and rural communities. We do this by integrating finance, business expertise, and policy solutions in ways that make the economy work more equitably.

CEI is an equal opportunity employer.

## WHO WE ARE SEEKING

- You have a great record of accomplishment, growth, and experience as a finance and accounting professional both in public and private accounting.
- You have a history of progressive finance leadership and are ready to lead CEI's Accounting Department.
- You bring diverse perspectives, experiences, and approaches to the team, enjoy the opportunity to work with people to seek best practices and financial health within the operation.
- You are a strong people manager with strengths in coaching, mentoring, and helping the people in your team grow.
- You are a master when it comes to financial statements, analysis, and budgeting.
- You have experience with regulatory compliance and reporting.
- You believe in delivering high quality internal customer service and support; and go to work every day ready to give 100%.
- You have a passion for contributing to the purpose of lifting communities.



## PREFERRED CANDIDATES WILL HAVE

- A Bachelor's degree in Accounting or Finance, and 7+ years of successful experience in the combination of these areas: accounting, small business finance, real estate development and institutional investments; preferably in a non-profit setting.
- CPA is strongly desired.
- Robust working and technical knowledge of GAAP.
- Experience and competencies in not-for-profit accounting and exposure to banking/financial services accounting.
- Experience being a people manager; mentoring, coaching, and supporting staff development.
- Strong computer fluency and financial systems expertise, and experience with software implementation.
- Strong collaboration and communication skills within a complex organization.

## APPLICATION PROCESS

Please visit our careers page and submit your application directly in CEI's applicant tracking system by January 27, 2023.

<https://www.ceimaine.org/about/careers/staff-positions> .

If you have any questions or need support with the position, please contact Diana LeBlanc at [diana.leblanc@ceimaine.org](mailto:diana.leblanc@ceimaine.org)