

APPLICATION FOR AGRICULTURAL INFRASTRUCTURE INVESTMENT PROGRAM (AIIP)
PROJECT BUDGET & NARRATIVE

Agricultural Infrastructure Investment Program (AIIP)
Department of Agriculture, Conservation & Forestry
(ARPA Initiative: Bureau of Agriculture 0393, Farm & Food Sustainability)

AIIP BUDGET TERMS:

AIIP (Agricultural Infrastructure Investment Program) Grant Funds: amount of AIIP grant funds requested for the expense

Applicant Contribution (If applicable): total cash the applicant will invest towards the expense

Loan Funds (If applicable): amount of borrowed funds for the expense

Other (If applicable): other fund sources being used for the expense

Total: the total amount of all funds towards the expense item – the form will automatically calculate this number

AIIP BUDGET NARRATIVE:

Please describe the use of funds for each line item of your budget in the space provided next to the expense in the budget form

- a. Please provide a brief detailed explanation of each eligible expense, and its relation to your proposed grant project (200 words max)
- b. For equipment, materials and infrastructure expenses: please describe each item on a separate line.
- c. For consulting, contractual or technical assistance (TA) expenses : list each contractor separately, including name (if known), area of expertise, rate, and overall cost and contribution to the project.

ELIGIBLE USES OF AIIP GRANT FUNDS

The following ARE eligible uses of All grant funds. This list is not exhaustive and there is option to include other expenses related to infrastructure.

- Capital improvements to expand capacity (including expansion and modifications to existing buildings and/or construction of new buildings at existing or newly acquired sites), for the purpose of processing, aggregating, storing and value-adding Maine agricultural products.
- Upgrades to utilities (including water, electric, heat, refrigeration, freezing, and waste facilities).
- Livestock intake and storage equipment.
- Growing, processing, and manufacturing and storage equipment and construction.

- Packaging and handling equipment (including sealing, bagging, boxing, labeling, conveying, and product moving equipment).
- Additional warehouse equipment (including storage and drying/curing racks).
- Purchase of waste treatment/management equipment (including tanks, blowers, separators, dryers, digesters, and equipment that uses waste to produce energy, fuel, or industrial products).
- Facility reconfiguration (including contract labor and materials for changes necessary to meet social distancing guidelines).
- Technology that allows increased capacity (to meet unanticipated demand) or business resilience (including software and hardware related to business functions, logistics, inventory management, plant production controls, temperature monitoring controls)
- Consulting and Technical Assistance (TA), including market research and feasibility studies, engineering and construction planning, land use planning, facility design and configuration planning, and other services that directly support future implementation of infrastructure-related capacity building projects.
- Leasehold improvements to rented buildings or facilities.
- Other

INELIGIBLE USES OF AIIP GRANT FUNDS

The following are NOT eligible uses of AIIP grant funds.

- Funds cannot be used for entities engaged in illegal activity under federal or state law or regulation.
- Funds cannot be used to reimburse expenses or infrastructure investments made prior to the date of AIIP award notification.
- Ineligible expenses may include those expenses that have been or will be reimbursed under any federal, state, or local government funding.
- Expenses that have been or will be reimbursed by insurance.
- Expenses related to retail, tasting rooms, or restaurant operations are not eligible.
- Inventory, including livestock and dairy cows, soil amendments, and other inputs, is not eligible.
- Working capital expenses (i.e., cash for daily business operations).

- Land or Real Estate acquisition and lease.
- Hazard pay (for employees in facilities with COVID-19 positive cases).
- Wages (non-hazard labor, non-reconfiguration labor, benefits, other wage-related pay).

ELIGIBLE USES OF AIIP GRANT FUNDS BY BUDGET CATEGORY

The following are examples of eligible uses of AIIP grant funds per the budget categories. This list is not exhaustive and there is the option to include other expenses related to infrastructure.

Capital Expenses & Improvements

Expansion of existing buildings

Modifications to existing buildings

Materials for facility reconfiguration for COVID-related safety considerations

Contract labor for facility reconfiguration for COVID-related safety considerations

Leasehold improvements to rented facilities

Other

Utilities--upgrades and install

Water utility implementation and upgrades

Electric utility implementation and upgrades

Heating utility implementation and upgrades

HVAC implementation and upgrades

Refrigeration implementation and upgrades

Freezing implementation and upgrades

Waste facility implementation and upgrades, including composting as a part of processing facility

Other

Equipment

Growing, processing, and manufacturing and storage equipment and construction.

Packaging and handling equipment (including sealing, bagging, boxing, labeling, conveying, and product moving equipment).

Warehouse equipment (including storage and drying/curing racks).

Storage equipment

Livestock intake equipment

Waste treatment & management equipment as a part of the processing facility

Other

Construction

Construction of new buildings on existing/newly acquired sties

Construction of processing equipment

Construction of storage equipment

Construction of farm infrastructure that increased production capacity

Other

Technology

Software

Hardware

Logistics platforms

Inventory management

Plant production controls

Temperature monitoring controls

Other

Consulting & Technical Assistance (TA)

Market research

Feasibility studies

Engineering planning

Construction planning

Land use planning

Facility design

Facility configuration planning

Other services that directly support the implementation of infrastructure-related capacity building projects

Other

Construction Bids for project

Other expenses that are hard to break down into individual categories